

fact sheet...



Our constantly changing business environment demands that HR be more strategic to enable the company to achieve its core objectives.

Policies and procedures, contracts, performance management, labor relations, training and development, recruitment and retention, strategic planning, records and payroll, compensation, and orientation challenge any HR staff, regardless of its size.



That's why HR professionals need HRinsiderSM. Its high-quality content and easy-to-navigate layout keeps you "in the know" so you can make informed decisions. And, the Resource Center houses a wealth of related materials in one place.



CEBA

Capitol Employee Benefit Advisors, Inc.

Online Tool Helps HR/Benefits Professionals Stay Up-To-Date

In today's busy workplace, HR and benefits managers can use an extra hand. **CEBA** is here to assist with *HRinsider*SM, a web-based tool that serves as your desktop assistant. *HRinsider*SM helps you work more efficiently and effectively, keep current with legislative and benefit issues, better manage your time, and focus on more strategic functions.



HRinsiderSM features that help you everyday:

Daily News & Information Service

- Keeps your clients informed of what's happening in the HR world via a highly focused daily news and information service

Legislative Guides

- Provide up-to-date information about COBRA, Flex/§125, FMLA, HIPAA, HIPAA Privacy, and USERRA. Each section also contains FAQs, related forms and instructions, and legislative updates (as needed)

What's New Section

- Highlights the latest resources, documents, or forms uploaded to *HRinsider*SM to keep the pre-loaded information current
- Resource Center - Access to helpful directories; *Document Center*-- library containing ready-to-print/use disease-specific brochures, benefits surveys, and other relevant HR and benefits communications for you and your employees
- *Links Library*-- a collection of professionally-screened resource links relating to health and welfare and general HR functions, management and employment issues, diseases and conditions, work/life, safety, and wellness

For more information contact: **CEBA, Inc.**

Phone: 704-927-7100 Email: marketing@ceba1.com